



Juvenile Welfare Board of Pinellas County

FY18 BUDGET

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EXECUTIVE SUMMARY

Message from our Chief Executive Officer



The Juvenile Welfare Board of Pinellas County (JWB) invests in partnerships, innovation, and advocacy to strengthen Pinellas County children and families. This is our organization’s mission and has been our charge since our creation by Pinellas County citizens in 1945.

While our commitment and concern is for all children, we are mindful to never lose sight of the individual child. From the programs we fund, to the partnerships we foster, to our collective work – *everything* we do is to ensure **Pinellas County children have the best opportunities to lead healthy, successful, and satisfying lives.**

Governed and guided by an 11-member Board of Directors, we have identified four strategic focus areas that provide a framework for our community’s investments: **School Readiness, School Success, Prevention of Child Abuse and Neglect, and Strengthening Community.**

We recognize there are some problems so complex that multiple partners must come to the table around a common goal for children and families. For these, JWB serves as a convener and backbone agency for four collective impact initiatives: **Childhood Hunger, Grade-Level Reading, Preventable Child Deaths, and Mentoring and Tutoring.**

JWB is nationally-accredited through the Council on Accreditation (COA), an independent human service accrediting organization. Accreditation signifies that an organization achieves the highest standards for quality and excellence, resulting in the best possible outcomes for all of its stakeholders.

The budget presented on the following pages reflects JWB’s commitment to stakeholders and citizens to be accountable for spending tax dollars in a responsible and effective way. Staff look forward to working closely with the JWB Board of Directors and our community partners to successfully implement this budget and move forward our vision: **that children in Pinellas County will have a future of more successful and satisfying lives because of the efforts of JWB and our partners.**

On behalf of the Juvenile Welfare Board, thank you for supporting these investments for Pinellas County’s children which ultimately strengthens our community!

A handwritten signature in black ink that reads "Marcie A. Biddleman". The signature is written in a cursive, flowing style.

Dr. Marcie A. Biddleman
Chief Executive Officer

MISSION, VISION, AND VALUES

MISSION:

The Juvenile Welfare Board invests in partnerships, innovation and advocacy to strengthen Pinellas County children and families.

VISION:

The Vision of the Juvenile Welfare Board is that children in Pinellas County will have a future of more successful and satisfying lives because of the efforts of JWB and its partners.

VALUES:

We value every child. We want them to be ready to learn, to be successful in school and to be healthy and happy every step of the way.

We embrace collaboration. We work as a team with our community partners.

We celebrate results. We support long-term efforts to bring effective change by identifying areas where needs are not being met. Then we find – or create a community-based support network that can turn our investments into real help for young people throughout Pinellas County.

We pursue innovation. We are not satisfied with the status quo. We use the latest research and professional knowledge to address the needs of children and families in Pinellas County.



BUDGET OVERVIEW

The FY18 Budget totals \$84.2 million, an increase of \$6.2 million or 7.9% over the FY17 Amended Budget. This section provides an overview of the significant changes in revenues and expenditures from the FY17 Budget and how the budget will be used to support and advance the priorities of the Juvenile Welfare Board for the upcoming year.

Revenue

Property Tax

As a result of property valuations increasing in Pinellas County, budgeted property tax revenues increased \$4.6 million, or 7.8% over FY17. The millage rate of 0.8981 mills remains unchanged.

Interest Revenue

The budgeted amount for interest revenue, \$250,000, was increased by \$175,000 for FY18 due to increased interest rates which are projected to increase further or maintain at current levels. The average rate for each of JWB's investment accounts had remained constant over the last couple of years. However, beginning in June 2015, the average interest rate began to increase and has increased throughout FY17. Two of JWB's investment accounts, Florida Prime (SBA) and the Florida Trust have shown significant increases and it is anticipated that they will continue to increase.

Contributions

Contributions increased by \$44,580 for FY18 primarily due to interns and volunteer hours. JWB will utilize interns and volunteers to assist various departments of the organization. The interns assist the Research and Evaluation unit with various projects that work toward achieving the mission of the organization. Volunteers have been very resourceful at JWB, not only greeting individuals who are entering the building, but doing quality assurance of documents scanned into Laserfische, JWB's documentation retention system. The rates for both the interns and volunteers are obtained from independent sources relative to their positions.

Expenditures

Children and Family Programs

JWB Strategic Goals

Overarching Goal: Investing in children and strengthening our community to have the greatest positive influence on the children and families of Pinellas County.

A 3% allocation increase, totaling \$1.1 million, for eligible programs in each of the focus areas is budgeted to help maintain existing service levels and to ensure continued program quality. A summary of each focus area, along with a description of any additional changes, are described below.

School Readiness: Children served by JWB-funded School Readiness programs will enter Kindergarten ready to learn. This focus area accounts for 17.6% of all children and family services consisting of 13 programs with a total investment of \$9.3 million.

No additional investments in this focus area were made for FY18.

School Success: Children served by JWB-funded School Success programs will show improvement or maintain performance in grades, attendance, behavior, and achieve promotion to the next grade. This focus area accounts for 30.1% of all children and family services consisting of 40 programs with a total investment of \$15.9 million. R'Club Child Care – Seminole Middle R'Club increased \$166,352 to provide services at an additional site as a pilot program (began in August 2017) to target students who are deemed high risk of academic failure and in need of academic support. In addition, YMCA of Greater St. Petersburg - 21st Century Learning Centers increased \$10,033 to offset the loss of grant funding from the Department of Education. R'Club Child Care - Fairmont decreased by \$49,172 due to the phasing out of child care services subsequent to the Children's Initiative.

Prevention of Child Abuse and Neglect: Children served by JWB-funded Prevention of Child Abuse and Neglect programs will thrive in safe and healthy environments. This focus area accounts for 39.7% of all children and family programs consisting of 24 programs with a total investment of \$21.0 million.

Personal Enrichment through Mental Health Services - Home Navigation is being added to fund two new HOME navigation positions at \$111,975. The funds are to support a pilot program of two navigator positions who will provide support to the Pinellas County Sheriff's Office HOME (Habitual Offender Monitoring Enforcement) team.

Strengthening Community: Children served by JWB-funded Strengthening Community programs will benefit from collective neighborhood initiatives driven by empowered community leaders. This focus area accounts for 12.6% of all children and family programs, consisting of 17 programs with a total investment of \$6.7 million.

No additional investments in this focus area were made for FY18.

Other: JWB includes in the FY18 budget an additional \$6.5 million for future programming. Following the Board's strategic direction, future programming will be used for expanding or enhancing existing programs and to provide support for existing programs that may be impacted by federal and/or state budget cuts.

Administration

The Administration budget includes 55 full-time equivalent (FTE) positions; which is an increase of one half (0.5) FTE from FY17. The additional 0.5 FTE position was added to the Community Planning department to create a part-time Community Outreach Facilitator position. The position was created as the Community Planning Unit has assumed the lead on the three collective impact initiatives; Childhood Hunger, Mentoring and Tutoring, and the Campaign for Grade Level Reading, in addition to their assigned duties. The position is designed to assist the team due to the addition of the back-bone responsibilities for the Collective Impact initiatives as well as support the growth in community implementation of the Protective Factor Training.

Salaries and benefits were increased by \$144,687 for anticipated wage and benefit adjustments including projected increases in health insurance costs and State-mandated employer contributions to the Florida Retirement System (FRS). Operating expenses increased by \$108,221 over FY17. The largest portion of this increase, \$44,080 (40.7%), is for the generally accepted accounting principle requirement to record volunteers and interns' time that benefit the Juvenile Welfare Board.

The administrative cost rate decreased to 8.72%, compared to 9.09% in FY17.

Non-Administration

The Non-Administration budget reflects an increase of \$150,902 from FY17. Statutory fees, paid to the Tax Collector and Property Appraiser for the operational costs of their services, are projected to increase by \$33,776. Planned Information Technology (IT) initiatives that are in alignment with business goals and are projected to increase by \$120,851 include: JWB data collection system and data analytics enhancements; website enhancements; hardware and software replacements, exploration of new accounting software, and security/HIPAA assessments.

JWB BOARD MEMBERS



Dr. James Sewell •
Chair
Gubernatorial Appointee



Brian Aungst Jr. • •
Vice Chair
Gubernatorial Appointee



Susan Rolston • •
Secretary
Gubernatorial Appointee



Hon. Rick Butler
Gubernatorial Appointee



Hon. Bob Dillinger • •
Public Defender
6th Judicial Circuit



Dr. Michael A. Grego
Superintendent
Pinellas County Schools



Hon. Bernie McCabe •
State Attorney
6th Judicial Circuit



Michael Mikurak •
Gubernatorial Appointee



District Chief Jim Millican
Gubernatorial Appointee



Hon. Patrice Moore
Juvenile Judge
6th Judicial Circuit

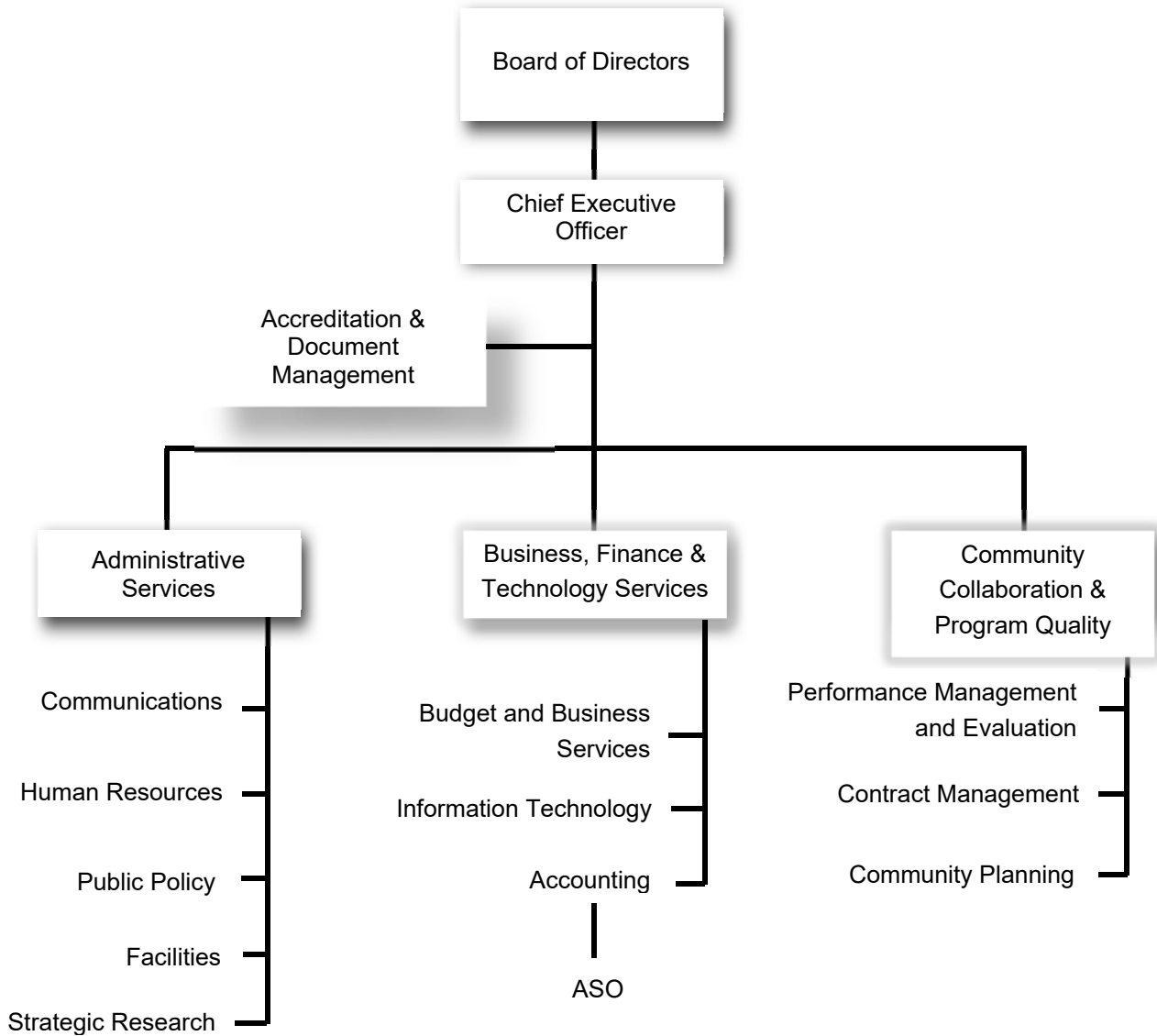


Hon. Karen Seel
Pinellas County
Commissioner

• Executive Committee Member

• Finance Committee Member

ORGANIZATIONAL CHART



REVENUES & EXPENDITURES: SUMMARY

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	% from Prior Year	% of Revenue/Expense Total
REVENUES					
Property Taxes	57,208,632	61,323,488	66,107,870		
Budgeted at:	97.00%	97.00%	97.00%		
Property Taxes	55,492,374	59,483,783	64,124,634	7.80%	76.15%
Intergovernmental - Grants	48,000	-	-	0.00%	0.00%
Interest	50,000	75,000	250,000	233.33%	0.30%
Rent	22,000	22,000	21,111	-4.04%	0.03%
Contributions	402,445	276,000	320,580	16.15%	0.38%
TOTAL REVENUES	56,014,819	59,856,783	64,716,325	8.12%	76.86%
Fund Balance/Reserves/Net Assets	17,255,059	18,191,890	19,488,691	7.13%	23.14%
TOTAL REVENUES, TRANSFERS & BALANCES	73,269,878	78,048,673	84,205,016	7.89%	100.00%
EXPENDITURES					
Children and Family Programs					
Other Contracts					
Other Contracts	124,725	-	-	0.00%	0.00%
Children and Family Services					
School Readiness	8,985,084	9,095,114	9,292,676	2.17%	11.04%
School Success	13,850,161	15,455,604	15,906,448	2.92%	18.89%
Prevention of Child Abuse & Neglect	19,387,722	20,410,965	21,003,899	2.90%	24.94%
Strengthening Community	6,481,505	7,570,758	6,695,197	-11.57%	7.95%
Future Programming	-	-	6,500,000	100.00%	7.72%
Contingency	500,000	500,000	500,000	0.00%	0.59%
General Government					
Administration	6,904,639	7,091,348	7,344,256	3.57%	8.72%
ASO	287,360	315,686	340,062	7.72%	0.40%
Non-Administration	2,438,580	2,183,036	2,333,938	6.91%	2.77%
TOTAL EXPENDITURES	58,959,776	62,622,511	69,916,476	11.65%	83.03%
Fund Balance/Reserves/Net Assets					
Restricted - Emergency Reserve (2 months)	9,556,383	10,182,350	11,652,746	14.44%	13.84%
Assigned - Note Receivable and Spence Award	501,569	179,371	183,736	2.43%	0.22%
Unassigned	4,252,150	5,064,441	2,452,058	-51.58%	2.91%
Total Estimated Fund Balance	14,310,102	15,426,162	14,288,540	-7.37%	16.97%
TOTAL EXPENDITURES, TRANSFERS & BALANCES	73,269,878	78,048,673	84,205,016	7.89%	100.00%

REVENUES: BY CATEGORY & FUNDING SOURCE

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	% of Prior Year
MILLAGE RATE:	0.8981	0.8981	0.8981	
Property Taxes	57,208,632	61,323,488	66,107,870	7.80%
<i>Budgeted at:</i>	97.00%	97.00%	97.00%	
PROPERTY TAXES	55,492,374	59,483,783	64,124,634	7.80%
<u>INTERGOVERNMENTAL GRANTS</u>				
Federal Grant - IRS VITA	48,000	-	-	
<u>INTEREST</u>				
Interest Earnings	50,000	75,000	250,000	233.33%
<u>RENT</u>				
Rental Income - 211	22,000	22,000	21,111	-4.04%
<u>CONTRIBUTIONS AND DONATIONS</u>				
21st Century Evaluation Services	76,725	-	-	
Family Service Initiative contributions	62,720	-	-	
In-kind Interns and Volunteers	-	-	44,080	100.00%
Cooperman Bogue Awards and In-kind Advertising	263,000	276,000	276,500	0.18%
Total Contributions	402,445	276,000	320,580	16.15%
TOTAL SOURCES	56,014,819	59,856,783	64,716,325	8.12%
Fund Balance/Reserves/Net Assets	17,255,059	18,191,890	19,488,691	7.13%
TOTAL REVENUES, TRANSFERS & BALANCES	73,269,878	78,048,673	84,205,016	7.89%

EXPENDITURES: CHILDREN & FAMILY PROGRAMS

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>OTHER CONTRACTS</u>	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	
21st Century Evaluation Services	76,725	-	-	
VITA	48,000	-	-	
<i>Total Other Contracts</i>	124,725	-	-	
<u>CHILDREN AND FAMILY SERVICES</u>	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	Percent of Focus Area
<u>School Readiness</u>				
CASA				
Peacemakers	200,000	210,246	215,874	2.32%
EARLY LEARNING COALITION OF PINELLAS COUNTY				
Child Care Executive Partnership	1,040,000	1,040,000	1,040,000	11.19%
Subsidized Child Care Match	720,000	720,000	720,000	7.75%
FLORIDA DEPARTMENT OF HEALTH				
Pinellas County Licensing Board	564,643	595,286	613,145	6.60%
PARC, INC				
Discovery Learning Center	639,817	666,851	686,857	7.39%
Family Focus	121,870	130,184	134,397	1.45%
QUALITY EARLY LEARNING INITIATIVE				
R'CLUB CHILD CARE				
Home Instruction for Parents of Preschool Youngsters (HIPPY)	683,335	926,708	952,926	10.25%
Lew Williams Center for Early Learning	600,000	622,179	644,683	6.94%
R'Community Pride Homeless Early Learning Program (HELP)	298,000	330,023	339,924	3.66%
Special Services	890,669	908,202	924,405	9.95%
ST. PETERSBURG COLLEGE				
Preschool Certificate Programs	54,000	54,000	54,000	0.58%
UNITED METHODIST COOPERATIVE MINISTRIES				
Children of the World	294,491	306,579	315,776	3.40%
Quality Early Learning Initiative	2,353,409	2,584,856	2,650,689	28.52%
<i>Total School Readiness</i>	8,985,084	9,095,114	9,292,676	17.57%
<u>School Success</u>				
ARTS 4 LIFE ACADEMY				
Artz 4 Life (COST)	280,000	287,708	294,121	1.85%
BIG BROTHERS BIG SISTERS OF TAMPA BAY				
Comprehensive Mentoring	571,962	628,013	646,853	4.07%
BOLEY CENTER				
Youth Employment Program	378,450	908,280	908,280	5.71%
BOYS AND GIRLS CLUB OF THE SUNCOAST				
Community Out of School Time (COST)	1,120,468	850,597	878,343	5.52%
CHILDREN'S HOME NETWORK				
Pinellas Support Team	330,000	458,296	472,045	2.97%
CITY OF CLEARWATER				
City of Clearwater (COST)	345,924	361,791	372,645	2.34%
CITY OF DUNEDIN				
Promise Time	22,920	46,310	59,009	0.37%
CITY OF LARGO				
Promise Time	121,040	137,082	141,194	0.89%
CITY OF ST. PETERSBURG				
TASCO Center Based Teen Programs - OST	1,786,039	1,897,014	1,953,924	12.28%
COLLECTIVE INITIATIVES				
Grade Level Reading	100,000	100,000	100,000	0.63%
Mentoring and Tutoring	-	25,000	25,000	0.16%

<u>CHILDREN AND FAMILY SERVICES</u>	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	Percent of Focus Area
<u>School Success cont.</u>				
FAMILY RESOURCES				
YAC Skyview (COST)	219,905	451,487	460,899	2.90%
FLORIDA AFTERSCHOOL NETWORK	10,000	10,000	10,000	0.06%
FLORIDA DEPARTMENT OF HEALTH				
Pinellas School Based Dental Sealant	150,000	150,000	154,500	0.97%
School Based Health Services	864,890	928,458	956,312	6.01%
GIRL SCOUTS OF WEST CENTRAL FLORIDA				
Girl Scouts of West Central Florida	-	210,000	213,101	1.34%
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES				
Violence Prevention	628,234	650,563	667,138	4.19%
JAMES B. SANDERLIN FAMILY SERVICE CENTER				
Literacy for Faith Based Organizations	587,968	604,516	619,272	3.89%
YDF - AKA AKAdemy	115,561	109,861	109,861	0.69%
LOCAL COMMUNITY HOUSING CORP				
Cops n Kids (COST)	280,000	287,582	296,209	1.86%
MyOn, LLC				
MyOn	-	28,500	28,500	0.18%
OST & PROMISE TIME CURRICULUM LICENSES (CURRICULUM ASSOCIATES)	321,000	264,000	264,000	1.66%
PACE CENTER FOR GIRLS				
PACE Center for Girls	90,000	90,000	92,700	0.58%
PINELLAS COUNTY SHERIFF'S OFFICE POLICE ATHLETIC LEAGUE				
Lealman Sports Complex (COST)	163,792	206,817	214,254	1.35%
PRESERVE VISION FLORIDA				
Seeing our Bright Future	75,000	150,000	150,000	0.94%
R'CLUB CHILD CARE				
21st Century Community Learning Centers	822,387	454,795	475,511	2.99%
Fairmount Park	200,000	98,801	49,629	0.31%
Promise Time	545,740	531,534	556,401	3.50%
Seminole Middle R'Club	-	55,955	222,307	1.40%
SENIORS IN SERVICE TAMPA BAY				
Foster Grandparent Program	126,720	273,386	273,386	1.72%
SIXTH JUDICIAL CIRCUIT OF FLORIDA				
Behavioral Evaluation	405,597	420,711	433,992	2.73%
SUMMER BRIDGE WRAP POOL	2,187,434	2,187,434	2,187,434	13.75%
THE BETHEL COMMUNITY FOUNDATION				
Truancy Intervention Program Services	138,310	148,076	157,343	0.99%
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST. PETERSBURG				
21st Century	-	223,204	233,237	1.47%
Promise Time	110,001	211,078	215,794	1.36%
Yreads!	45,585	170,245	170,245	1.07%
UNIVERSITY OF SOUTH FLORIDA				
Prep for Mid School Success	111,513	235,464	235,464	1.48%
WORKNET PINELLAS				
Youth Innovators of Pinellas	43,275	40,808	40,808	0.26%
YMCA OF THE SUNCOAST				
Promise Time	383,169	390,218	390,639	2.46%
YOUTH DEVELOPMENT INITIATIVES				
Precious Pearls/Alpha Institute	167,277	172,020	176,098	1.11%
Total School Success	13,850,161	15,455,604	15,906,448	30.07%
<u>Prevention of Child Abuse and Neglect</u>				
2-1-1 TAMPA BAY CARES				
Family Services Initiative	1,026,768	961,808	982,807	4.68%
BE WATER SMART FROM THE START	25,000	25,000	25,000	0.12%
CASA				
Domestic Violence/Substance Abuse	266,189	304,487	313,622	1.49%
CENTRAL FLORIDA BEHAVIORAL HEALTH NETWORK				
FSI Utilization Management	198,695	203,194	208,511	0.99%
CHILDREN'S HOME NETWORK				
Kinship	901,103	901,103	920,418	4.38%
COLLECTIVE INITIATIVE				
Pinellas Preventable Child Deaths	50,000	100,000	100,000	0.48%

	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	Percent of Focus Area
<u>CHILDREN AND FAMILY SERVICES</u>				
<u>Prevention of Child Abuse and Neglect cont.</u>				
DIRECTIONS FOR MENTAL HEALTH				
Children's Outpatient	567,630	613,519	658,693	3.14%
Early Childhood Consultation Services	219,597	230,402	236,631	1.13%
FAMILY RESOURCES				
SafePlace2B	259,057	300,612	309,630	1.47%
FAMILY SERVICES INITIATIVE				
Children and Family Services Pool	1,949,210	1,817,018	1,802,018	8.58%
FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES				
Community Provider position	25,000	28,035	28,035	0.13%
FLORIDA DEPARTMENT OF HEALTH				
Healthy Families Pinellas	5,337,824	5,459,001	5,588,310	26.61%
Nurse Family Partnership	750,089	709,661	729,043	3.47%
GULF COAST LEGAL SERVICES				
Family Legal Support Services	22,534	38,794	38,794	0.18%
OPERATION PAR				
COSA at the Child Development and Family Guidance Center	584,283	616,650	642,717	3.06%
Motivating New Moms (MnM)	158,642	169,481	173,071	0.82%
PARC, INC				
Respite	360,000	374,342	385,572	1.84%
PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES				
FSI System Navigators	1,203,714	1,522,305	1,532,314	7.30%
HOME Navigation	-	-	111,975	0.53%
R'CLUB CHILD CARE				
Exceptional Services	187,131	201,762	214,814	1.02%
RELIGIOUS COMMUNITY SERVICES				
RCS Grace House	220,147	350,143	361,704	1.72%
The Haven of RCS	104,382	131,093	135,026	0.64%
SUNCOAST CENTER				
Family Services	4,839,648	5,087,955	5,240,594	24.95%
UNIVERSITY OF SOUTH FLORIDA				
Infant Family Mental Health Program	131,079	264,600	264,600	1.26%
<i>Total Prevention of Child Abuse and Neglect</i>	19,387,722	20,410,965	21,003,899	39.71%
 <u>Strengthening Community</u>				
CITIZEN'S ALLIANCE FOR PROGRESS				
CAP - NFC	514,446	514,590	527,874	7.88%
CLEARWATER NEIGHBORHOOD FAMILY CENTER				
Clearwater - NFC	439,580	437,805	448,003	6.69%
COLLECTIVE INITIATIVE				
Childhood Hunger	50,000	50,000	50,000	0.75%
COOPERMAN BOGUE				
	250,000	281,000	281,000	4.20%
FAMILY CENTER ON DEAFNESS				
Family Center on Deafness	382,657	396,664	410,831	6.14%
GA FOODS - NUTRITIONAL SUPPLEMENT				
Food Services for Chronically Hungry	350,000	350,000	350,000	5.23%
Summer Food Program	173,411	173,411	173,411	2.59%
GREATER RIDGECREST AREA YOUTH DEVELOPMENT INITIATIVE, INC				
GRAYDI - NFC	391,948	385,462	398,112	5.95%
HIGH POINT COMMUNITY PRIDE NEIGHBORHOOD FAMILY CENTER				
High Point - NFC	403,058	396,087	409,431	6.12%
INTERCULTURAL ADVOCACY INSTITUTE				
Hispanic Outreach Center - NFC	529,947	547,211	558,018	8.33%
JAMES B. SANDERLIN FAMILY SERVICE CENTER				
Sanderlin - NFC	861,004	880,095	902,061	13.47%
LEALMAN AND ASIAN NEIGHBORHOOD FAMILY CENTER				
Lealman/Asian - NFC	604,209	567,772	582,488	8.70%
MINI-GRANTS				
	20,000	40,000	40,000	0.60%

	Amended BUDGET FY16	Amended BUDGET FY17	Proposed BUDGET FY18	Percent of Focus Area
<u>CHILDREN AND FAMILY SERVICES</u>				
<u>Strengthening Community cont.</u>				
PINELLAS COUNTY HOMELESS LEADERSHIP BOARD				
Homeless Leadership Board	45,000	45,000	45,000	0.67%
PROGRAM EDUCATION OUTREACH	135,000	176,000	178,500	2.67%
RFA FOR CAPITAL AND TECHNOLOGY	1,000,005	2,000,000	1,000,000	14.94%
SAFETY HARBOR NEIGHBORHOOD FAMILY CENTER				
Mattie Williams - NFC	331,240	329,661	340,468	5.09%
<i>Total Strengthening Community</i>	6,481,505	7,570,758	6,695,197	12.66%
TOTAL CHILDREN AND FAMILY SERVICES	48,704,472	52,532,441	52,898,220	100.00%
<u>Other</u>				
Future Programming	-	-	6,500,000	
Contingency	500,000	500,000	500,000	
<i>Total Other</i>	500,000	500,000	7,000,000	
TOTAL Children and Family Programs	49,329,197	53,032,441	59,898,220	

EXPENDITURES: GENERAL GOVERNMENT - ADMINISTRATION

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>Administration</u>	<u>Amended BUDGET FY16</u>	<u>Amended BUDGET FY17</u>	<u>Proposed BUDGET FY18</u>	<u>% of Prior Year</u>
Salaries & Benefits	5,329,825	5,483,915	5,628,602	2.64%
Operating				
Contractual Services	739,100	685,544	772,199	12.64%
Building Services	515,025	531,735	535,090	0.63%
Training & Supplies	271,379	322,501	344,313	6.76%
Other Operating	49,310	67,653	64,052	-5.32%
Operating Totals	<u>1,574,814</u>	<u>1,607,433</u>	<u>1,715,654</u>	<u>6.73%</u>
Capital	-	-	-	-
Total Budget	<u><u>6,904,639</u></u>	<u><u>7,091,348</u></u>	<u><u>7,344,256</u></u>	<u><u>3.57%</u></u>

EXPENDITURES: GENERAL GOVERNMENT - ASO

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>ASO</u>	<u>Amended BUDGET FY16</u>	<u>Amended BUDGET FY17</u>	<u>Proposed BUDGET FY18</u>	<u>% of Prior Year</u>
Salaries & Benefits	278,015	305,791	329,092	7.62%
Operating				
Contractual Services	-	-	-	0.00%
Building Services	4,800	4,800	4,800	0.00%
Training & Supplies	4,225	4,775	5,850	22.51%
Other Operating	320	320	320	0.00%
Operating Totals	<u>9,345</u>	<u>9,895</u>	<u>10,970</u>	<u>10.86%</u>
Capital	-	-	-	-
Total Budget	<u>287,360</u>	<u>315,686</u>	<u>340,062</u>	<u>7.72%</u>

EXPENDITURES: GENERAL GOVERNMENT – NON-ADMINISTRATION

JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>Non-Administration</u>	<u>Amended BUDGET FY16</u>	<u>Amended BUDGET FY17</u>	<u>Proposed BUDGET FY18</u>	<u>% of Prior Year</u>
Statutory Fees	1,285,440	1,315,212	1,348,988	2.57%
Internal Technology Implementation	1,077,490	792,099	912,950	15.26%
Other Non-Administration				
Performance Measurement	75,650	75,725	72,000	-4.92%
Other Non-Administration Total	75,650	75,725	72,000	-4.92%
Total Budget	<u>2,438,580</u>	<u>2,183,036</u>	<u>2,333,938</u>	<u>6.91%</u>

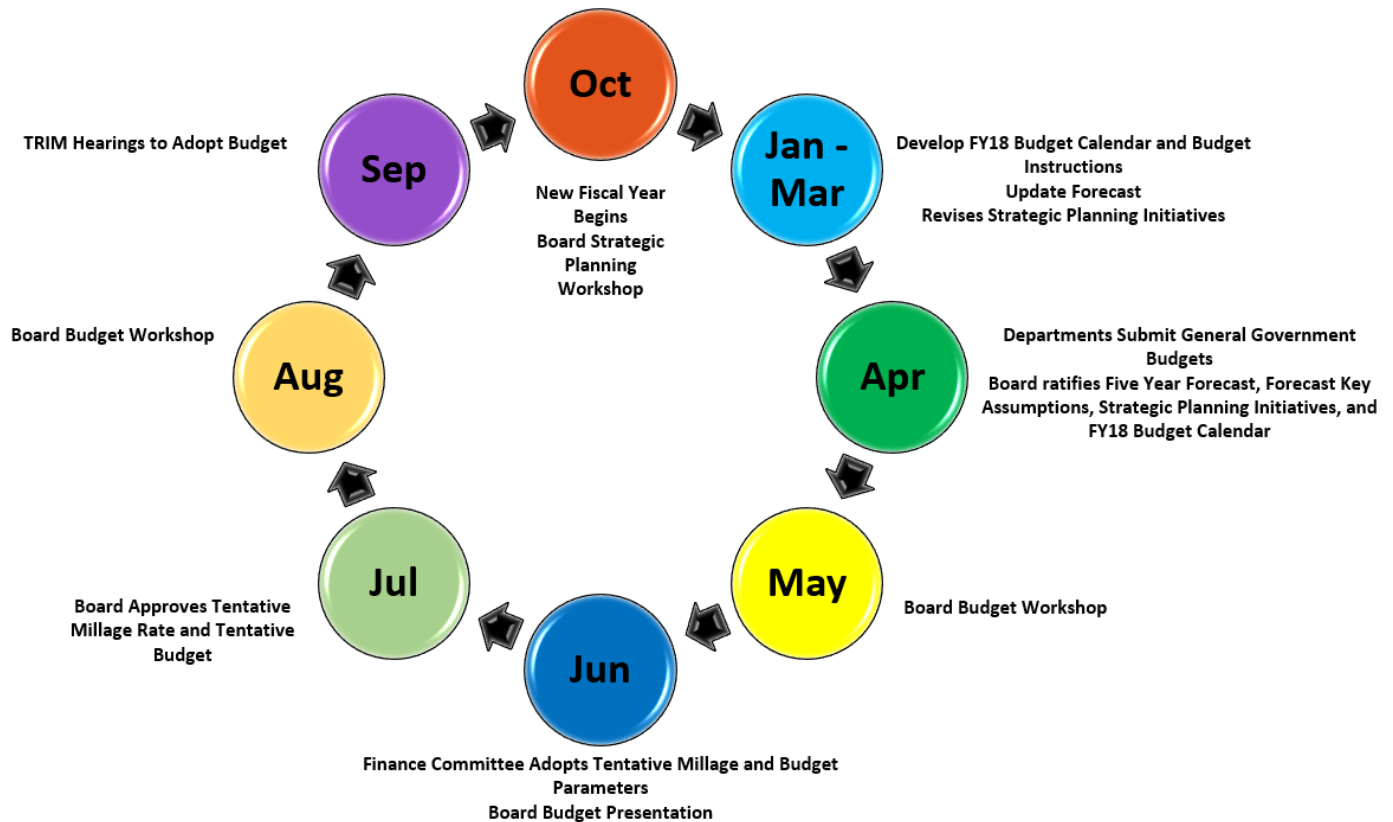
FY18 BUDGET PROCESS

JWB’s budgetary process is governed by Florida Statutes, specifically Chapters 189 and 200. Chapter 189 sets forth specific requirements for the form and content of special district budgets and their execution and amendment. Chapter 200 details the Truth in Millage (TRIM) requirements for adoption of local government ad valorem millage rates and the process and timeline to keep citizens informed.

The Juvenile Welfare Board Act Chapter 2003-320 specifies that on or before July 1st of each year, JWB shall prepare and adopt an annual written budget of its expected income and expenditures, including a contingency fund. Included in each certified budget shall be an estimate of the millage rate necessary to be applied to raise the funds budgeted for expenditures.

An outline of JWB’s budget process, including the requirements set forth in Florida Statutes and JWB’s Act, is provided below:

JWB FY18 Budget Cycle



FY18 BUDGET CALENDAR

Date*	Activity*	Participants
<i>Note: Highlighted sections are required by Florida Statutes or JWBs Act.</i>		
OCTOBER 2016		
October 31	Board Strategic Planning Workshop	Board Workshop
JANUARY 2017		
January 5	Five-Year Forecast and Forecast Key Assumptions	JWB Staff
MARCH		
March 6	Strategic Planning Discuss Cost Estimates for Top Recommended Funding Opportunities from Board Workshop	JWB Planning Committee
March 29	Discussion: Five-Year Forecast and Forecast Key Assumptions Strategic Planning Initiatives FY18 Budget Calendar	Finance Committee
APRIL		
April 6	FY18 Budget Kickoff	JWB Staff
April 13	Ratification: Five-Year Forecast and Forecast Key Assumptions Strategic Planning Initiatives FY18 Budget Calendar	Board Meeting
April 20	FY18 General Government Budget Submissions Due to Budget Staff	JWB Staff
MAY		
May 1	Input preliminary Children and Family Programs Allocations into GEMS	JWB Staff
May 3	Finalize FY18 General Government Budget Requests Lapse Projection	JWB Staff
May 11	Board Selects TRIM Hearing Dates	Board Meeting
May 25	Board input on strategic plans and goals for the 4 focus areas and future investments	Board Budget Workshop
JUNE		
June 1	Property Appraiser Delivers Preliminary Estimates of Taxable Values F.S. 200.065(7)	Budget Staff
June 8	Discussion of FY18 Proposed Budget & Revised Five-Year Forecast JWB Act Ch. 2003-320	Board Meeting
June 13	Review of Updated FY18 Proposed Budget with Board feedback	Executive Team Meeting
June 16	Budgets for Children and Family Program Allocations in GEMS due to JWB	Providers
June 21	Adopt Tentative Millage and Budget Parameters	Finance Committee

JULY		
July 1	Property Appraiser Certifies Taxable Values F.S. 200.065(1)	Budget Staff
July 13	Discussion of Updated FY18 Proposed Budget & Five-Year Forecast Finalize Proposed Millage Rate for Inclusion in the TRIM Notice	Board Meeting
August		
August 4	Property Appraiser is Notified of Proposed Millage Rate and Date/Time/Place of 1 st Public Budget Hearing F.S. 200.065(2)(b)	CEO and Budget Staff
August 21	Property Appraiser mails TRIM Notices F.S. 200.065(2)(b)	Property Appraiser
August 22	Discuss Portfolio Review Results and any Changes to the FY18 Proposed Budget	Board Budget Workshop
SEPTEMBER		
September 5	First Public Hearing to Adopt FY18 Tentative Millage Rate and Budget F.S. 200.065(2)(c)	Public Hearing
September 14	Advertisement of Intent to Adopt Final Millage Rates and Budget at Second Public Hearing F.S. 200.065(2)(d) and 200.065(3)	Budget Staff
September 19	Final Public Hearing to Adopt Final FY18 Budget and Millage Rate F.S. 200.065(2)(d)	Public Hearing
September 22	JWB Distributes Adopted Resolutions to the Property Appraiser, Tax Collector and State Department of Revenue F.S. 200.065(4)	Budget Staff
OCTOBER		
October 5	Certification of Final Taxable Values F.S. 200.065(6)	Board, JWB Staff
30 days after Resolution is approved by Board	JWB Certifies Compliance with Florida Statutes, to the Department of Revenue F.S. 200.068	JWB Staff

GLOSSARY

Ad Valorem Tax

Also Property Tax. A tax levied in proportion to the value of the property against which it is levied.

Administration Budget

The Administration budget includes appropriations for recurring and certain one-time expenditures that will be consumed in a fixed period of time to provide for day-to-day operations (e.g., salaries and related benefits; operating supplies; contractual and maintenance services; professional services, and software).

Administrative Cost

Expense incurred in controlling and directing an organization, but not directly identifiable with program services. Salaries of senior executives and costs of general services (such as accounting) fall under this heading. Administrative costs are related to the organization as a whole, as opposed to expenses related to individual services.

Administrative Services Organization (ASO)

A JWB department that provides fiscal services and benefit administration for JWB funded agencies to meet their administrative needs.

Adopted Budget

The financial plan for the fiscal year beginning October 1. Required by law to be approved by the JWB Board at the second of two public hearings in September.

Appropriation

The legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended. It is the act of appropriation that funds the budget.

Assessed Value

A valuation set upon real estate or other property by a government as basis for levying taxes. Taxable value is then calculated based on the assessed value. The assessed value is set by the County Property Appraiser, an independent elected official.

Budget

A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Budget Amendment

A change to the adopted budget that does not increase or decrease the total amount of appropriations in a fund. The change must be approved by the Board, although authority for some changes (e.g., \$50,000 or less) has been delegated to the Chief Executive Officer (CEO).

Building Services

A categorization of operating expenditures for services that include communication services for telephone and networks, postage expenses, the rent and lease of the building, insurance requirements, and repair and maintenance needed for the care of the building and equipment.

Contingency

Funding available outside JWB's annual competitive funding cycle for Emergency/Time Sensitive Requests.

Contractual Services

A categorization of operating expenditures for services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. For JWB, this includes Professional Services, Audit Services, and Other Contractual Services.

Department

Organizational unit that is responsible for carrying out specific government functions or services, such as Human Resources.

Emergency / Time Sensitive Requests

Funding requests based upon unforeseen and exigent needs.

Expenditure

Decreases in fund financial resources for the cost of goods received or services rendered.

Fiscal Year

The 12-month financial period that begins October 1 and ends September 30 of the following calendar year.

Fund

An accounting entity with a complete set of self-balancing accounts established to account for finances of a specific function or activity.

Fund Balance

Within a fund, the resources on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses, equals ending fund balance. The **Ending Fund Balance** of one fiscal year, plus lapse funds anticipated at the end of a fiscal year will be budgeted as the **Beginning Fund Balance** for that fund for the upcoming fiscal year.

Lapse Funds

Funds remaining from the unused budgeted amount.

Millage Rate

A rate applied to a property's taxable value to determine property tax due. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars of taxable value (e.g. - a 5 mill tax on \$1,000 equals \$5.00).

Mission Statement

A broad statement of purpose which is derived from organization and/or community values and goals.

Other Operating

A categorization of operating expenditures that includes expenses for promotional activities and costs for books, subscriptions, dues and membership fees.

Reserve Fund

An account used to indicate that a portion of fund equity which is, by board policy, restricted for a specific purpose or not available for appropriation and subsequent spending.

Revenue

The amount estimated to be received from taxes or other sources during a fiscal year.

Statute

A written law enacted by a duly organized and constituted legislative body.

Statutory Fees

A categorization of non-administration expenditures for fees local governments are required by statute to pay to the Tax Collector and Property Appraiser for the operational costs of their services.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Taxable Value

The assessed value of property minus any authorized exemptions (e.g. - agricultural, homestead exemption, Save Our Homes). This value is used to determine the amount of property (ad valorem) tax to be levied.

Training & Supplies

A categorization of operating expenditures that includes expenses for travel costs, conference fees, office and operating supplies, and training costs.